

Church & Candidate Profile

**Grounds Team Assistant
Brookstone Church**



Brookstone Church

Grounds Team Assistant Job Description

PURPOSE:

The Grounds Team Assistant works alongside the Grounds Team Leader to ensure Brookstone's properties are maintained to the highest standards. This role includes mowing, trimming, planting, and general upkeep to ensure all grounds are clean, healthy, and visually appealing.

QUALIFICATIONS:

- High school diploma or equivalent required
- Previous groundskeeping or landscaping experience preferred
- Basic knowledge of plants, lawn care, and landscaping techniques
- Ability to operate power tools and heavy equipment safely
- Ability to work outdoors in various weather conditions
- Physically able to lift up to 80 lbs and perform manual labor

RESPONSIBILITIES:

- Maintain lawns, gardens, trees, shrubs, and landscaped areas
- Mow, edge, trim, and fertilize grass areas
- Plant, prune, and remove trees, shrubs, and flowers as needed
- Operate and maintain groundskeeping equipment (mowers, trimmers, blowers, etc.)
- Remove debris, leaves, snow, and litter from grounds and walkways
- Apply fertilizers, pesticides, and herbicides according to safety guidelines
- Inspect grounds for hazards and report maintenance or safety issues
- Assist with seasonal tasks such as snow removal, application of salt, and leaf clean up
- Perform minor repairs to fences, outdoor fixtures, and other miscellaneous items as needed
- Follow all safety procedures and environmental regulations

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SKILLS AND COMPETENCIES:

- Attention to detail
- Time management and organizational skills
- Ability to work independently and as part of a team
- Basic mechanical and equipment maintenance skills
- Good communication skills
- Comfortable using tools such as Basecamp, Planning Center, and Gmail for communication and task management

WORK ENVIRONMENT AND PHYSICAL DEMANDS:

- Outdoor work in varying weather conditions
- Frequent standing, walking, bending, lifting, and use of hand and power tools
- Exposure to dust, noise, chemicals, and equipment

PERSONAL DISCIPLESHP:

- Maintain a vital and growing relationship with the Lord through consistent time in the Word, prayer and regular worship attendance.
- Commit to EE training.
- Strive to maintain and protect biblical priorities in the home.
- Model the practice of wise stewardship.
- Seek to maintain accountability through participation in a relational environment (Lifegroup).

ACCOUNTABILITY:

The Grounds Team Assistant reports to the Grounds Team Leader, Facilities Manager and the Executive Pastor of Operations and Outreach.

HOURS:

Sunday 7AM to 1:30PM, Monday-Thursday (hours flexible depending upon season)



Consistency

every day matters



Integrity

private matches public



Relationships

know and be known



Responsibility

no excuses, own it

CORE VALUES



Excellence

your best without exception



Trust

believe, don't suspect



Humility

be the donkey